

## FIFTH REGIONAL CONFERENCE ON INTEGRATIVE PROTECTION



### **NEW CONCEPTS OF PROTECTION AND RECOVERY OF URBAN ENSEMBLES - INTEGRATIVE CONSERVATION AND SUSTAINABLE DEVELOPMENT**

**Banjaluca, Youth centre, 25 and 26th November, 2010**

#### **INSTRUCTIONS FOR WRITING THE PAPER**

**Deadline: October 15, 2010.**

#### **GENERAL REMARKS**

The papers must be original and haven't been published by now, and submitted in Serbian or English language. Number of the participants is limited. The paper selection will be done by the Scientific – planning committee of the Conference. Selected papers will be printed within the Collection of Fifth regional conference on integrative protection.

The authors are responsible for scientific attitudes and opinions brought forward in the paper, data accuracy and the right for publishing textual and graphical appendices.

All rights of multiplying and commercial reproduction are retained by the publisher.

Data usage from the Collection is allowed, with obligatory quotation of complete reference of the Collection.

It retained the right on small corrections, language editing, translation and common editing of submitted and accepted text, necessary for the text adaptation to the Collection propositions.

**Important remarks:** Printing of the Fifth Conference Collection is planned before the Conference starting. To provide timely and efficient preparation of the Collection, the authors are asked to strictly obey specified deadlines and the instructions for writing the paper. There won't be the possibility for afterwards corrections or supplements to submitted papers.

**Organizational committee keeps the right to exclude those papers from the Collection, which not submitted in accordance with specified deadlines and instructions.**

#### **TYPE AND SCOPE OF THE PAPER**

The following types of paper may be submitted:

**A. Research paper** – the paper including the topic that is in accordance with this year's theme of the conference, presenting an original research and its innovative results. Total text scope should not exceed 8 pages\*. Presentation of the paper at the conference: lasting maximum 15 minutes.

**B. Preview paper** - the paper including the topic that is in accordance with this year's theme of the conference, giving an original and concise critical preview of the research field that the author dealing with. Total text volume should not exceed 8 pages\*. Presentation of the paper at the conference: lasting maximum 15 minutes.

**C. Professional analytical paper** - the paper including the topic that is in accordance with this year's theme of the conference, dealing with the account of relevant and actual problem/project, acquired experiences and learned lessons. Total text volume should not exceed 6 pages\*. Presentation of the paper at the conference: lasting maximum 10 minutes.

**D. Summary of ideas and projects in progress**, including the topic that is in accordance with this year's theme of the conference. Total text volume should not exceed 6 pages\*. Presentation of the paper at the conference: lasting maximum 10 minutes.

\* **Scope of lecturer paper according to invitation should not exceed 12 pages.**

## **PREPARATION OF THE MANUSCRIPT**

**Textual parts of the paper are typed on the computer using a 12 point Times New Roman font, with single space. The papers written in Serbian language may be submitted in both languages. Text should be written without additional graphical shaping.**

### **Title page**

It attached on a special sheet before the main text. Title page includes:

- name and surname of the author(s) (if there are several authors; the publisher will obey the proposed order)
- title and address of the institution where the author employed, that is of the institution where the paper made, contact phone and e-mail address
- title of the paper
- key words (3-5 words)

### **Main text**

The scope of text must be in accordance to above mentioned remarks. Structure should be logical and descriptive. If necessary, text should be divided in sections with appropriate titles.

### **Abstract**

Author prepares two abstracts. Longer abstract (300 – 500 words) serves as the basis for the paper selection and is submitted as part of the paper registration. At beginning of the paper which passed through the selection, it is necessary to submit a shorter abstract of the length 100 – 150 words, where it is specially needed to emphasize the results and the conclusions of the research.

### **Notes**

There are written on a special sheet attached at the end of the paper or as the footnote on the bottom page. Bibliographic references in the notes should be quoted as short as possible (last name of the author, the year, the page). For unpublished sources, archive documentation and the manuscripts it is necessary to quote the title of the institution where kept and the call number. Complete data should be given in the list of sources and the documentation at the end of the paper.

### **Literature cited**

List of the literature should be attached on the special sheet at the end of text. It should include the detailed bibliographic references for all really used and in the article cited papers.

### **Illustrations**

During the selection of illustrations and other pictorial appendices, the authors should be selective and limited themselves only to those graphical appendices that are necessary as the supplement to text or on which text cited. Illustrations must be technically totally completed (to inscribe all necessary characters such as scale, sign of north, elements of the legends etc.) All pictorial appendices must be technically qualitative and satisfactory for printing.

Within the text of paper not to insert the pictures or leave an empty space for them. It is just enough to mark desirable position of the illustration on the margin.

All graphical appendices should be submitted on special sheets placed behind the text, and on CD, with minimum resolution of **300 dpi** (tif, jpg, psd, bmp, dwg, cdr). For each illustration it is obligatory to cite description/signature (author, title, address, year and similar) and attach them on the special sheet.

### **Biography of the author**

On the special page, please attach the brief biography of the author (**up to 150 words**), with emphasis on the main area of expertise and the most relevant scientific and professional achievements.